



Lansing Unified School District 469



Director of Emergency Preparedness

Kevin McCarley

Who Am I?

- 31 year Army Veteran
- 17 year Lansing resident
- Father to 2018 Lansing alumni and projected 2032 graduate

Background

- 2012 Sallie Jo Evers, a volunteer, facilitated the Safe Routes to School program
- 2013 Mrs. Evers took on the role of the District Preparedness coordinator
 - ◇ Educated herself on emergency management Established drill schedules and training plans
 - ◇ Coordinated with Fire, Police, and EMS
 - ◇ Developed crisis binders for each classroom
 - ◇ Initiated ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training and conducted first lockdown drills

Background continued

- 2014 -2018 Mrs. Carvan, Director of Lansing Educational Foundation, held the additional duty of District Preparedness coordinator
 - ◇ created the Emergency Operation Plan
 - ◇ developed Security and School Access Annex to the Emergency Operations Plan
 - ◇ developed Building Crisis plans
 - ◇ ordered and distributed the book “I’m not Scared...I’m Prepared” to the elementary and intermediate schools
 - ◇ coordinated the Department of Homeland Security Needs Assessment

Background continued

- 2018-2020 Mr. Bresser, the Lansing High School swim coach, held the additional duty of District Emergency Preparedness coordinator
 - ◇ personally ensured that all of the Red Binder emergency books were updated
 - ◇ conducted annual ALICE / SRP training for the district
 - ◇ maintained life safety equipment
 - ◇ met with school emergency planning teams; coordinated with Kansas Department of Labor (KDOL), Kansas Department of Education (KDOE), Kansas Department of Transportation (KDOT) and other state agencies for regular inspections
 - ◇ conducted First Aid / CPR training
 - ◇ assisted with state fire marshal inspections and wrote plans of correction that were submit to the state
 - ◇ met annually with the Crisis Intervention Team for Suicide Prevention Planning/Training

Background continued

- 2020 - Present Kevin McCarley, hired part time as the District Emergency Preparedness coordinator
 - ◇ Charged to “...be the face of safety for Lansing School District...”
 - ◇ established the Emergency Operations Center
 - ◇ COVID-19 Pandemic- updated the Infectious Disease Annex to the Emergency Operations Plan; assisting with established and managed the food distribution for the District from March to July; and obtained PPE for instructors and students.
 - ◇ implemented a communications lifecycle management plan
 - ◇ maintains life safety equipment
 - ◇ Maintains and edits the Emergency Operations Plan

Vision and Mission

Vision

A safe and healthy environment for the students, faculty, staff, and visitors of Lansing Unified School District 469.

Mission

Coordinate the daily safety and security of Lansing School District students, faculty, staff, and visitors. Mitigate hazards before they become emergencies through planning and preparation for crisis events or emergencies.

Purposes and Objectives

The Director of Emergency Preparedness is the District leader and expert in safety, security, and emergency management for school sites and central office. The Director of Emergency Management coordinates emergency management programs and activities associated with preparation for, response to, and recovery from natural or manmade disasters or emergencies. This individual is the face of USD 469 safety movement who is responsible for the coordination, development, and promotion of safety, security, and emergency preparedness operations, with a key focus on putting our students, faculty, staff, and the public we serve at the center of all our policies, procedures, and best practices.

Duties

- Prepare monthly report for BOE
- Coordinate, integrate, and collaborate with Administrators, Nurses, School Psychologist , counselors, social workers, the SRO, and support staff.
- Facilitate the Crisis Intervention Team Meeting, annual nurses meeting, quarterly safety & security meetings
- Conduct Suicide Prevention Planning/Training, Incident Command System training, ALICE (active shooter) training, CPR/First Aid/AED training,
- Coordinate with Lansing Police Department, Fire Department and City of Lansing, and Leavenworth County Emergency Manager regarding planning and emergency management
- Develop Safety, Security, and Emergency Planning
- Manage FCC radio Licenses, UHF radio communications lifecycle management and repairs
- Conduct Threat Assessment Evaluation, annual Security Assessments, annual Safety inspections, and playground inspections

Challenges

- **Part-time position**

- ◇ Recommend a salaried position with flexible hours

- **One person department**

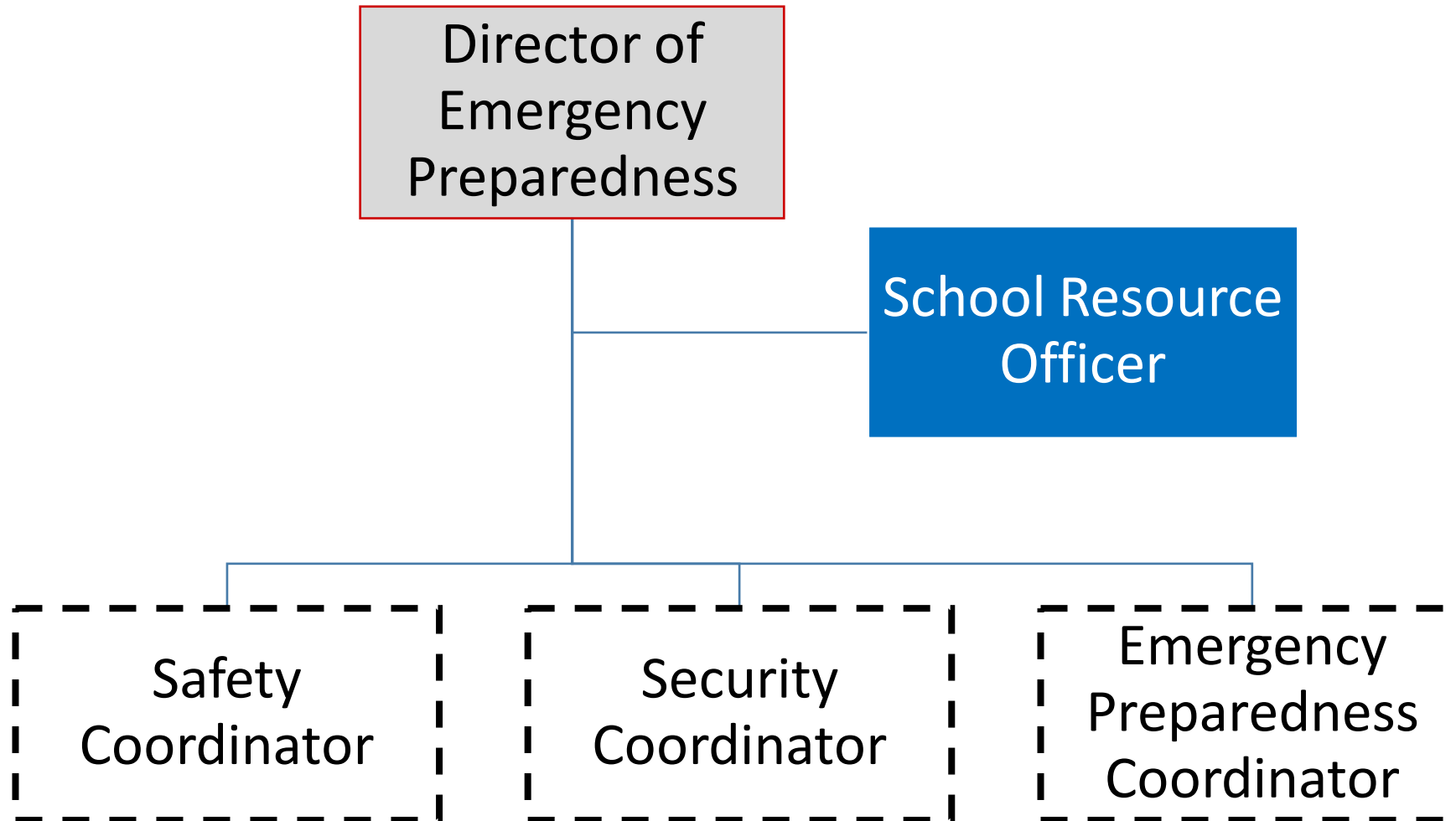
- ◇ Recommend Director, Safety Coordinator, Security Coordinator, and Emergency Preparedness Coordinator

- **No budget prior to 2021**

- ◇ Funds were taken from District Office budget

- ◇ Initial budget has been developed

Proposed Department of Emergency Preparedness



Accomplishments

- **Radio upgrade project**

- ◇ switch to digital
- ◇ Digital repeaters at LHS and DO
- ◇ Life cycle management program

- **AED Management**

- ◇ Added new units to cover Bus barn and District offices
- ◇ Life cycle management program

- **Drills and training**

- ◇ Improved ALICE

Way Ahead

- Switch to salaried position with Board Approval by 2022
- Hire an additional employee
- Refine budget
- Improve safety and security training

Questions

Thank your for your time

Contact Information

Kevin.McCarley@usd469.net

(913) 727-1100 xtn. 1114